

Aircraft Rental Agreement (ARA) Best Value Determination (BVD) Record

NOT TO EXCEED \$25,000 PER ORDER UNLESS AUTHORIZED IN ADVANCE BY THE CONTRACTING OFFICER THROUGH MODIFICATION TO THE VENDOR'S AGREEMENT

Completion of this form (or equivalent) is required for every ARA order exceeding \$3,000.00 (estimated) and should be retained for three years after payment is made.

Boise Acquisition Office
300 E Mallard Dr Ste 200
Boise, ID 83706-3991
208-433-5029 (ofc)
208-433-5030 (fax)

Anchorage Acquisition Office
4405 Lear Court
Anchorage, AK 99502-1032
907-271-5021 (ofc)
907-271-6446 (fax)

Reference Number _____ Date Order Placed _____ Dates of Project _____

Ordering Official _____ Ordering Agency _____

Ordering Official E-mail Address _____

Ordering Official Phone #s _____ Fax #: _____

Mission Purpose: _____

Three Sources Meeting Specific Order's Requirements:

Co. Name: A/C Type:	Co. Name: A/C Type:	Co. Name: A/C Type:
Price Analysis	Price Analysis	Price Analysis

Estimated Price: \$ _____ Funds are available: ? Yes Ordering Official: _____
Signature

Selected Vendor: _____ **Registration Number of Aircraft:** _____

Rationale For Best Value Vendor Selection: (Provide basis for your decision below or on attachments)

[illegible]

Instructions For Completion Of ARA Best Value Determination Record (BVD)

Reference Number: *May be unique number tied to emergency or organization's ordering system.*

Date: *Date of order* **Date(s) of Project:** *Hire and release date for project.*

Ordering Official: *Individual responsible for the ordering of resources*

Ordering Agency: *Self explanatory*

Ordering Official E-mail: *Individual responsible for the ordering of resources*

Ordering Official Phone #s and Fax #s: *Self explanatory*

Mission Purpose: *Sufficient information for Contracting Officer understanding*

Sources Meeting Specific Order's Requirements: *Fill-in those competitors that have a reasonable chance of filling the order. Include a minimum of 3 sources, assuming 3 or more sources could fulfill the requirement.*

Price Analysis: *Ordering official's best estimate of ultimate price to the Govt. for work performed by the vendor.*

Consider flight hour price, guaranteed hours (daily guarantee averaged over the length of hire) if applicable, standby, extended standby, vendor standby terms (standby free equal to flight time), additional fuel pricing, fuel truck charge, use tax for aircraft over 6,000# Gross Take-off Weight, Per diem, fuel costs and any special charges.

Total Estimated Price: *Total From price analysis.*

Funds are Available: *"Yes" box checked by ordering official signifies that funds are available for this order. **Copies of Resource Order/funding documents should be attached, when applicable.***

Ordering Official: *See Above.*

Selected Vendor: *Vendors name that received the order.* **Aircraft: Tail No.** *Aircraft tail number hired for project.*

Basis For Selection Decision: *Evaluation of price is required, but the overriding basis can be proximity or ability to respond within a given time frame to an emergency, greater experience performing the work, superior past performance, or that no other competitor is available.*